

CHANCELLOR'S UNIVERSITY SAFETY COMMITTEE

Authority

The University Safety Committee was established pursuant to Board of Regent Policy 6.3.5., adopted pursuant to Neb. Rev. Stat. Sec. 48-443 and implementing regulations at Nebraska Title 230, Chapter 6.002. The University Safety Committee is advisory in nature.

Purpose/Activities

The overall charge of the committee is to advise UNL administration on methods and means of minimizing safety and health hazards at UNL to the extent feasible. In pursuit of this goal, the committee is charged with the following:

- Adopting an effective written injury prevention program.
- Reviewing occupational injuries and/or illnesses for the purpose of formulating recommendations regarding future prevention.
- Reviewing or conducting worksite safety inspections for the purpose of formulating recommendations on accident prevention.
- Reviewing reports of safety and health concerns expressed by the general campus population for the purpose of formulating recommendations on hazard abatement.
- Enhancing awareness of campus safety programs, identifying best practices, and encouraging the sharing of information throughout the campus community.

Membership

- The committee shall be composed of no more than thirty (30) and no fewer than twenty (20) members. Membership appointments shall represent faculty, staff, and administration. A minimum of fifteen (15) of the committee positions shall be held by faculty and staff appointments representing a diverse cross-section of the University and including those departments characterized by relatively high injury/illness rates or hazardous work environments/activities. The Administration is represented by Environmental Health and Safety, the Office of Research, Human Resources, Facilities Management and Planning, Staff Senate¹, and University Police, which shall each have one (1) permanent position on the committee.

¹ The Staff Senate position may be filled by a CUSC member otherwise appointed to the committee representing their department providing such member is a current Staff Senate



member and is willing to liaise with and share updates with the full Staff Senate in addition to their department.

- Faculty and staff committee members are randomly selected from pools of volunteers, with individual pools created to ensure a cross-section of the University community by department (i.e., athletics, housing, animal science, etc.) or function (i.e., fine arts, agriculture, trades, laboratories, etc.).
- Representatives of Administration are selected and appointed by the Vice Chancellor for Business and Finance.
- Committee members not representing the Administration are appointed to a term of two years. Terms are staggered in a manner that results in approximately 1/2 of the committee positions becoming available each year. Written notices of invitations to fill vacancies are extended to all employees represented by particular pools. If no new members are recruited through the volunteer process, existing members may retain their committee membership.
- A current membership roster is maintained by EHS and published on the EHS web site.

Structure and Organization

- A chair and vice chair are selected from the faculty and staff committee representatives by majority vote of the present committee members. The chair serves a two-year appointment and is succeeded by the vice chair who, when elected, commits to serve four years. The role of the chair is to facilitate meetings. The role of the vice chair is to support the duties of the chair.
- EHS provides a recording secretary for the meetings.
- The Chancellor's University Safety Committee (CUSC) is an advisory committee and therefore does not require a quorum to conduct business.

Meetings

- The committee meets every two months, with committee business recorded in written minutes of its meetings. Minutes are maintained for a minimum of three years.
- CUSC committee information, including meeting announcements, a current list of members, an agenda for the next meeting, and one year of minutes from previous meetings, is available on the EHS website.