

CASNR Minimum Enrollment Guidelines

College of Agricultural Sciences and Natural Resources

CASNR Minimum Enrollment Guidelines:

- **15 students** for 100-200 level courses
- **10 students** for 300-400 level courses
- **10 students** for 400/800 level courses
- **6 students** for 800 and 900 level courses

Note: If a 400-level course is cross-listed with an 800-level course, the required minimum enrollment is based on the level where most students are enrolled. For example, if the majority are enrolled in the 400-level section, the total enrollment must be 10 or more.

Independent study, internships, thesis, and research courses are not subject to these minimums. However, they do apply to Special Topics courses.

Requesting Exceptions for Under-Enrolled Courses: Units may request to run an under-enrolled course for the following reasons:

- The course is required for a student's major or graduation and will not be offered again before some of the enrolled students plan to graduate.
- The course is part of a sequence, and a delay in taking it could decrease proficiency and future success.

When an exception is granted, academic programs are encouraged to analyze enrollment data to determine the appropriate frequency for offering the course in the future.

If a class is cancelled due to low enrollment, the faculty member may be required to teach another class in the same semester or teach an overload in the following year or some alternative assigned by the unit leader.

Units can also partner with the CASNR Dean's Office to develop an enrollment management plan when actively building enrollment in a program.