

# OTM WRITING 101

## How to Write a Quality OTM

### CREATE AN OTM ACCOUNT!

Go to [otms.nrhh.org](https://otms.nrhh.org) and create an account! This gives you the ability to write OTMs as well as read OTMs from all across the nation!



### DECIDE WHAT OR WHO TO WRITE ABOUT

OTMs are designed to recognize an individual, group, or program that made a lasting impact. Once you decide what to write about, it's time to get writing!

### GATHER THE NECESSARY INFORMATION

It is incredibly important to know as much information as possible about the topic of your OTM. Go to the submission page on the OTM website and find out what details you need!



### WRITE YOUR OTM

Now it's time to get to writing. It is crucial to describe as clearly and as in-depth as you can while remaining within the word count. Reference our OTM writing tips and tricks for more in-depth things to look out for while writing!

"A PERSON WHO FEELS APPRECIATED WILL ALWAYS DO MORE THAN WHAT IS EXPECTED."

If you have questions email [unl.nrhh@gmail.com](mailto:unl.nrhh@gmail.com)